



Utility Water & Sewer Operator

Position:	Water & Sewer Operator	Reports To:	Utility Manager – Aubrey Whittleton
Location:	392 25 th Street West, Battleford, Saskatchewan		
Hours of Work:	Eighty (80) hours over a two-week period. Schedule operates on a rotational basis, with regular working hours from 7:30 a.m. to 4:30 p.m., including a one (1) hour unpaid lunch break.		
Posting Date:	2025-December-10	Closing Date:	2026-January-05

Position Overview

The Water/Sewer Operator supports the technical operation, maintenance, and repair of Utilities Department facilities and equipment. The role demands accurate qualitative and quantitative work, including research and reporting. The successful candidate will maintain high standards of safety, efficiency, and workmanship, and follow all company policies related to quality, cost control, waste reduction, and timely completion of tasks.

The position is open to all qualified applicants and is covered by the Canadian Union of Public Employees (CUPE) Local 3003 Collective Agreement.

Duties and Responsibilities

- Assist senior staff in the operation and maintenance of Department facilities, including Water Plants, Booster Stations, Reservoirs, Wells, Bulk Water Stations, Sewer Lifts, and Sewage Lagoons.
- Conduct operation and maintenance activities on Department equipment such as trucks, jetters, boilers, laboratory/testing equipment, safety equipment, small tools, power equipment, and select heavy-duty machinery.
- Support senior staff in delivering core Department functions, including water supply, treatment, distribution, metering, repairs, and appurtenances, as well as sewage collection, treatment, repairs, and related appurtenances.
- Participate in advanced training, seminars, and courses required for certification. Must obtain WHMIS, First Aid & CPR, OH&S Levels I & II, H2S, Ground Disturbance, and Confined Space Levels I & II within the first year of employment.
- Assist with jobsite administrative tasks, including completing timesheets and maintaining daily logs.
- Maintain a clean, organized, and professional work area and ensure appropriate tools and equipment are available.
- Follow all safe work practices and wear required personal protective equipment at all times.
- Comply with OH&S regulations, company safety policies, standard operating procedures, and all water and sewer regulations.
- Work evening and weekend shifts as required.
- Train and orient new or junior staff as needed.
- Perform additional duties as assigned by the Utilities Manager or designate

Qualifications and Requirements:

- Grade 12 education or equivalent.
- Practical experience in the operations and maintenance of Utility Department facilities, equipment, and functions.
- Valid Saskatchewan Class 5 Driver's License or better.

Willingness and ability to:

- Work shifts (evenings and weekends) and overtime as required.
- Be on call and available by telephone when needed.
- Maintain current certifications and pursue higher levels as required, with Level I status to be obtained within the first year of employment.

Ability to:

- Adapt effectively to changing conditions and respond positively to constructive feedback.
- Communicate clearly and professionally, both verbally and in writing, with staff, officials, and the public.
- Understand and accurately follow written and verbal instructions.
- Work independently and manage tasks with minimal supervision, while also collaborating effectively with others.
- Read and interpret maps, field drawings, and plans.
- Maintain accurate records and perform basic mathematical calculations.
- Demonstrate sound judgment and resourcefulness in identifying and solving problems.
- Show self-motivation, reliability, and efficiency in completing assigned tasks.
- Maintain physical fitness and the ability to perform strenuous manual labour.
- Demonstrate a strong commitment to safety best practices at all times.
- Work safely and effectively in sewage-related environments and confined spaces.

Salary and Benefits:

- Hourly wage of \$24.49 in accordance with the current CUPE Agreement.
- Comprehensive benefits package including health, dental, and pension (MEPP).
- Paid vacation, sick leave, and statutory holidays.
- Stable, community-focused municipal employment with opportunities for advancement.

Desired Experience & Training

- Saskatchewan level 1 certification in Water Treatment, Water Distribution, Wastewater Collection, and/or Wastewater Treatment.
- Experience in plumbing, electrical, or mechanical fields.
- Possession of any of the following is an asset:

- WHMIS, First Aid & CPR, OH&S Levels I & II, H2S, Ground Disturbance, Confined Space Level I & II

How to Apply

Submit your resume and cover letter to:

Town of Battleford – Aubrey Whittleton

aubrey@battleford.ca | Water Treatment Plant, 392 25th Street West, Battleford, Saskatchewan

Please reference “Water/Sewer Operator Position” in your application.

*The Town of Battleford is committed to employment equity and encourages all qualified individuals to apply.
Please Note: Priority will be given to internal applicants.*